

December 4, 2014 CRES PTO Board Meeting

Meeting called to order at 7:40

Present: Dr. Anderson, Liz, Elizabeth, Harsh, Amy, Beth and Suzanne

**Holidays Around the World:** Harsh spoke to the chair. Dec 12 is not possible.

**Action:** She is going to get an idea finalized by Christmas break. The event until **February 19<sup>th</sup>**. We will have a PTO meeting (with Q & A) at the same time.

**Calendar update: March 20<sup>th</sup>:** The school is having Evening of the Arts. Suggestion made for the chair for HAW to be the PTO Liaison. Decision...no. She can plan a PTO event.

**Reading Night:** We need a new volunteer as we did not hear back from our original event.

**Action:** Liz is sending out a new sign up genius to get a new chair. We need a chair by December 12<sup>th</sup>. If we do not have a volunteer, we will have to cancel the event.

**Spirit Monkey:** We will introduce the concept on Dec 17<sup>th</sup>. Suzanne and Beth will attend the 8-8:30 and Liz will attend the PM session

**Action:** Dr A and Suzanne will meet to plan the assembly. Liz is going to add SM to the sign up genius.

**Box Tops:** November we had at least 1000 tops! Over \$500! The winning class was announced and they earn a frozen fruit bar

**Action:** Liz is creating a letter to go home with ingredients. Dr. A will send the letter home. The day for the treat will be December 18<sup>th</sup>.

**Rally for Recess- Action:** Liz will send out the pieces this month.

**Faculty/Staff softball:** April 17<sup>th</sup>

**Action point:** Harsh will contact Kelly Young (our chair) to get the ball rolling. He will contact her by December 11. He will let the Board know by Christmas Break if she is no longer interested.

**Treasurer:** \$6217.46 is our total

**Action Point:** We need to create a new budget based on our current balance. Amy will work on a new budget and share it with the board by December 11<sup>th</sup>. We will share with general membership at the Dec meeting.

**Newsletter:** It's on the website. Dr. A would like to discuss with Harsh some changes.

**Action:** Elizabeth will revisit the newsletter and edit it. Dr. A will post once it's fixed.

**After School Enrichment:** An email was sent to Dr. A regarding question from chair. Dr. A would like to have clear directions and plan for the spring. She wants to see a full plan well in advance. Other organizations have been interested in joining the enrichment program.

**Action:** Harsh will discuss the concerns with the new chair. Dr A and Harsh will discuss further.

**PTO Reminders: Action Point:** Elizabeth will give Dr. A weekly reminders every Thursday so they can be sent out to the parents. She will ask the board each week what they want to include in the weekly email.

**PTO Directory:** Liz is going to make a hard copy

**Action Plan:** Liz is going to update it and delegate the project to the copy team.

**Meeting Closed at 8:40 AM.**

**Reminder: General PTO Meeting: December 18<sup>th</sup> at 7:00 PM**